

February
2018

Whole School

Charging and Remissions Policy & Practice

Contains relevant information on:

- School trips
- Residential
- After school clubs
- Extra tuition charging, etc.
- Meals and milk
- Lettings



INTRODUCTION

The governing body of Stanley School has adopted the following policy in connection with the matter of charging for school activities.

All education during school hours is free. Stanley School does not charge for any activity undertaken as part of the National Curriculum.

- The Governing Body endorses the policy of Wirral Local Authority with respect to charging for school activities. This policy is contained in the 'Guidance for Education Visits and Offsite Activity' (replacing HS/ECS036 – Education Visits, overnight stays and hazardous activities) available from the School.
- Parents are asked to pay for their child's meal if it is prepared in the School's kitchen; there is no charge for meals provided by the Government under FSM and UFSM. Parents may send their child into school with a packed lunch. Under Government legislation, under 5's are entitled to free school milk; FSM children are entitled to free milk as a consequence. Charges for meals and milk are commensurate with Government policy. Milk provider is Cool Milk; meals management is through provider RPJ3 but the shared kitchen (Pensby Primary and Stanley) is an in-house arrangement.
- Parents may be asked for payment towards the cost of repairing or replacing any part of the fabric of the School or any item of School property which has been damaged or lost as a result of their child's behaviour.
- School trips and visits form an important part of the curriculum offered by the School. Parents are not required to pay for such visits but may be asked to make a voluntary contribution towards their cost. No pupil will be excluded from a school trip because of his or her parents' unwillingness or inability to contribute but it is hoped that parents will feel able to support the School in its efforts to provide a full and interesting curriculum for all of its pupils. If the contributions made are not sufficient to enable a planned trip to take place, the Head Teacher may cancel the trip or make such changes to the organisation of the trip as he thinks necessary.
- All trips and visits will be organised under the direction of the Head Teacher and in accordance with the guidelines issued by Wirral Local Authority, as mentioned above. No school visit will take place without such approval of the Governing Body and the Wirral Local Authority. Teachers organising trips will be responsible to the Head Teacher at all times.
- Parents will be asked to meet the full board and lodging costs of residential trips unless they are in receipt of a means tested benefit when a subsidised amount may be payable.
- Parents may be charged for activities defined as "optional extras", that is activities provided mainly out of school hours and which are not part of the school curriculum. If parents would like their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Head Teacher is happy to talk to parents in confidence about that possibility.
- Payment for after school clubs and play schemes is compulsory.

VOLUNTARY CONTRIBUTIONS

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information upon request.

The following is a list of additional activities organised by the school, which may require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events

RESIDENTIAL EVENTS

Parents will be asked to meet the full board and lodging costs of residential trips unless they are in receipt of means tested benefits whereby a subsidised amount may be payable.

EXTENDED SERVICES

Parents may be charged for activities defined as "extended provision", that is, activities which are provided out of school hours and which are part of the schools' core offer. These activities or child care support may not necessarily take place at Stanley but could be located in the child's geographical area. If parents would like to their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Head Teacher is happy to talk to parents in confidence about that possibility. The current charges are competitive with other establishments. Transport is not provided.

STATEMENT OF POLICY ON CHARGES FOR SCHOOL ACTIVITIES

The Wirral Education Authority endorses the principle that education provided in maintained schools should be free and that no pupil's education should be affected by his or her parent's unwillingness or inability to pay or to contribute towards the cost of pupil's education.

Pupils should not be required to pay for any materials, books, instruments or other equipment for use in connection with education provided during school hours; but schools may charge for or require the supply of ingredients or materials for practical subjects where parents have indicated in advance a wish to own the finished product.

Instrumental music tuition provided by the Authority's peripatetic music service shall be provided free of charge.

In respect of activities defined as "optional extras" under the terms of the Education Reform Act 1988. Charges may be made by the governors to cover the costs of board and lodging, travel, materials, books or other equipment, entrance fees, teaching and non-teaching staff and any other costs attributable to the provision of activities.

CHARGING SCHEDULE 2017

PUPIL DINNERS (per meal)	2.00
RESIDENTIALS (per week)	120.00
AFTER SCHOOL CLUBS (per 1.5 hour session)	7.00
SUMMER PLAY SCHEME (per 1 day session- providing LA funding in place)	10.00
 <u>POOL LETTINGS (per hour)</u>	
WEEKDAYS (block let of 3 hours = £90.00)	30.00
WEEKENDS/HOLIDAY PERIODS (without overtime)	50.00
WEEKENDS/HOLIDAY PERIODS (with overtime)	68.50
 <u>HALL/CLASSROOM LETTINGS (per hour)</u>	
WEEKDAYS (without overtime)	20.00
WEEKDAYS/WEEKENDS (with overtime)	25.00
 EQUIPMENT HIRE (per session)	 10.00